



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Forthcoming Key Decisions

TO BE TAKEN JUNE 2016

LANCASTER CITY COUNCIL

FORTHCOMING KEY DECISIONS

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Cabinet Member and Portfolio Holder with Responsibility for Leisure, Culture and Tourism and Climate Change	Museums Service	28 June 2016
Cabinet Member and Portfolio Holder responsible for Economic Regeneration and Planning	Partnership proposal for Starter Homes	28 June 2016
	Contract for the supply of gas	After 26 June 2016
	Enterprise computer storage	After 26 June 2016

Notice is hereby given that the decision(s) listed below and detailed on the attached notices are likely to be taken in private at the meeting indicated. For further information on why these matters will be considered in private, please see the description on the individual notice(s).

Cabinet		
Cabinet Member and Portfolio Holder with responsibility for Finance and Revenues and Benefits	Provisional Revenue, Capital & Treasury Management Outturn 2015/2016	28 June 2016
Cabinet Member and Portfolio Holder responsible for Economic Regeneration and Planning	Bold Street Housing Regeneration - Preferred Developer Partner	28 June 2016
Cabinet Member and Portfolio Holder with responsibility for Property Services, Car Parking, ICT, Digital Strategy, Customer Services	Heysham Gateway	28 June 2016

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact: Democratic Services, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or email democracy@lancaster.gov.uk

Subject to any prohibition or restriction on the their disclosure, any background papers relating to these forthcoming key decisions will be available for inspection at both Lancaster and Morecambe Town Hall Reception 5 days prior to the decision being taken or can be accessed electronically following the publication of the agenda using the following link and selecting the appropriate Cabinet meeting:

<http://committeeadmin.lancaster.gov.uk/ieListMeetings.aspx?XXR=0&Year=2013&CId=297&MD=ielistmeetings>

Alternatively copies of, or extracts from these documents may be requested from Democratic Services, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or email democracy@lancaster.gov.uk. Other documents relevant to these matters may be submitted to the decision maker and can be requested from Democratic Services, contact details above, as they become available.

Cabinet Members: Councillors Eileen Blamire (Leader), Janice Hanson (Deputy Leader), Darren Clifford, James Leyshon, Karen Leytham, Margaret Pattison, David Smith and Anne Whitehead.

Mark Cullinan
(Chief Executive)

Publication Date: 27 MAY 2016.

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Museums Service
SERVICE:	Regeneration and Planning
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member and Portfolio Holder with Responsibility for Leisure, Culture and Tourism and Climate Change
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	To advise Cabinet on the findings of a high level review of the current museums service and to propose an overall strategy and actions to develop a more sustainable museums service for the future
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	28 June 2016
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Anne Marie Harrison Tel 01524 582308 – email amharrison@lancaster.gov.uk

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Partnership proposal for Starter Homes
SERVICE:	Chief Officer (Regeneration and Planning)
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member and Portfolio Holder responsible for Economic Regeneration and Planning
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	To consider submitting an expression of interest in engaging in partnership with the Homes and Communities Agency to deliver Starter Homes in accord with the

	Governments Starter Homes : Unlocking the land fund.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	28 June 2016
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Andrew Dobson, Chief Officer (Regeneration and Planning) Tel: 01524 582303 adobson@lancaster.gov.uk

LANCASTER CITY COUNCIL

After 26 June 2016

Key Decision to be taken by delegated Officer

ITEM FOR DECISION:	Contract for the supply of gas
SERVICE:	Resources (Property Group)
WARD:	All Wards
DECISION MAKER:	Chief Executive
RESPONSIBLE CABINET MEMBER:	Cabinet Member and Portfolio Holder with responsibility for Property Services, Car Parking, ICT, Digital Strategy, Customer Services
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	<p>In 2009 national government agreed to the procurement of electricity and gas via flexible purchasing in accordance with the recommendation of the Pan-Government Energy Project and recommended all public sector organisations adopt aggregated, flexible and risk managed energy procurement through a recognised Central Purchasing Body, such as YPO. Lancaster City Council is an associate member of YPO.</p> <p>Flexible purchasing means buying the annual requirement for gas in regular amounts in advance. This enables purchases to be timed to avoid unusual market price spikes and also spreads the risk of price fluctuations. It does not guarantee that all energy is purchased at the lowest possible price available during a particular period but experience during the current contracts has shown that overall this approach has resulted in procurement at below average prices.</p> <p>The Council's current contract with British Gas is due to expire on 31 March 2017. Due to the requirement under flexible purchasing for the contractor to buy gas in advance, it is necessary to put in place a new contract well before the end of the current contract to allow sufficient time for the benefits of flexible purchasing to be realised. Consequently YPO has undertaken an OJEU compliant procurement process to identify a supplier for the next contract period.</p>
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	After 26 June 2016

DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Sarah Price, Capital Projects and Facilities Manager sprice@lancaster.gov.uk

LANCASTER CITY COUNCIL

After 26 June 2016

Key Decision to be taken by delegated Officer

ITEM FOR DECISION:	Enterprise computer storage
SERVICE:	Resources (ICT)
DECISION MAKER:	Chief Executive
RESPONSIBLE CABINET MEMBER:	Cabinet Member and Portfolio Holder with responsibility for Property Services, Car Parking, ICT, Digital Strategy, Customer Services
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	Procurement of centralised computer storage and disaster recovery provision. The current storage is not performing to modern standards. It was originally procured for 3 years and we have extended its life by one year by careful management. However ongoing support and maintenance costs together with expected increase in demand mean that a new solution is required.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	After 26 June 2016
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Christopher Riley, ICT Manager Tel: 01524 582106 criley@lancaster.gov.uk

LANCASTER CITY COUNCIL

28 June 2016

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Provisional Revenue, Capital & Treasury Management Outturn 2015/2016
DECISION TO BE TAKEN IN PRIVATE	Whilst this report is public, it may contain an exempt appendix and in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and

	<p>Access to Information) (England) Regulations 2012, notice is hereby given that the meeting is likely to move into private session if it is necessary to refer to the exempt appendix. The reason that the appendix is likely to be considered in private is that it will involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:</p> <p><i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i></p>
SERVICE:	Resources
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member and Portfolio Holder with responsibility for Finance and Revenues and Benefits
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	As part of the closure of accounts process, issues that require key decisions to be taken may well arise.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	28 June 2016
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Nadine Muschamp, Chief Officer (Resources) and Section 151 Officer Tel: 01524 582117 nmuschamp@lancaster.gov.uk

LANCASTER CITY COUNCIL

28 June 2016

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Bold Street Housing Regeneration - Preferred Developer Partner
DECISION TO BE TAKEN IN PRIVATE	<p>Whilst this report is public, it may contain an exempt appendix and in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, notice is hereby given that the meeting is likely to move into private session if it is necessary to refer to the exempt appendix. The reason that the appendix is likely to be considered in private is that it will involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:</p> <p><i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i></p>
SERVICE:	Regeneration and Planning

WARD:	Heysham North Ward
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member and Portfolio Holder responsible for Economic Regeneration and Planning
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	To consider the outcome of the developer tender exercises for the Bold Street site, the preferred development scenario and delivery partner, and the heads of terms for a binding development agreement.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	28 June 2016
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Paul Rogers, Senior Regeneration Officer

LANCASTER CITY COUNCIL

28 June 2016

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Heysham Gateway
DECISION TO BE TAKEN IN PRIVATE	This report is exempt from publication by virtue of paragraph 3, of Schedule 12a of the Local Government Act 1972 <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i>
SERVICE:	Chief Officer (Resources)
WARD:	Overton Ward
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member and Portfolio Holder with responsibility for Property Services, Car Parking, ICT, Digital Strategy, Customer Services
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	Seek Cabinet direction on the future of the City Council's land in the Heysham / Middleton area.
DATE OF CABINET MEETING	28 June 2016

DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	exempt
OFFICER CONTACT DETAILS:	Gary Watson, Senior Property Officer gwatson@lancaster.gov.uk